John B. Dey Elementary School Parent Teacher Association

1900 N. Great Neck Road Virginia Beach, VA 23454

[www.jbdpta.com](http://www.jbdpta.com)

**Minutes for Tuesday, September 10, 2019 Exec Board Meeting**

**Time of Meeting: 9:30am**

**Meeting to be held at: Library**

**Agenda Items**

1. Call to Order: \_\_9:32\_\_am

2. In Attendance: Lauren Kirkpatrick, Jeannie Gray, Beth Bianchi, Susan Wilson, Lisa Flanagan, Ashley Knox, Keleigh Chepy, Rebecca Schuster, Lindsey Ballard, Ashley Cizerle, Susan Hardesty, Cara Dillard, Jamie Oyelowo, Melissa Foglia, Sarah Winstead

3. Approval of August Meeting Minutes

Motion: Ashley Cizerle

Second: Jeannie Gray

The motion passed and the minutes will be filed in our records

4. Officer Reports

a) President: Lauren Kirkpatrick

-Thank you to the following people who assistedwith school drop off last week: Keleigh Chepy, Tasha Aman, River Aman, Ashley Knox, Jenny Sessoms, Susan Wilson, Stacy Allen, Rhinehart Wilke. Check out the shout out board for!

Volunteer of the Month-Teri Miller for the great teacher lunch!

-Folders have been started for every committee chair. Please keep important info in the folder and turn it in at the end of the year for the next committee chair doing the job.

-Check the storage shed before buying items for your events: Potters Self Storage Unit 775 (please email Lauren for the gate code and combination lock code)

-If you need help advertising an event, please send Lauren a write up for Facebook, Website, Seagull Focus (by Wed to go out on Fri)

b) Treasurer: Jenny Sessoms

Starting balance\_\_\_$28,100.38\_\_\_

Ending balance \_\_\_\_$36, 997.70\_\_\_\_\_\_\_\_\_\_\_

-Donations to the PTA will not to go membership, they will instead be listed under Seagull Circle.

-After approval of the budget tonight, you may begin submitting ORIGINAL receipts with reimbursement forms by dropping them off in the NEW PTA drawer in the main office (located in the long counter in front of Mrs. Morris's desk). Reimbursements will be collected weekly and left in the PTA drawer or mailed to you (if you submit a self addressed/stamped envelope).

c) VP Programs: Jeannie Gray

-Program sign ups are going pretty well: Art 3-5 is full, Friends of animals has new dates and parents will be notified. They will now meet 10/2-11/13 with no class on 10/30.

d) VP Membership: Erin Collins- Currently we have 239 members. All PTA board members need to join the PTA. Trying to reach 100% membership, and to get the highest membership numbers yet.

e) Secretary: Susan Wilson- Please sign in on the attendance sheet

4. Principals’ Report: Mrs. Bianchi and/or Ms. Markert

-Thanks for the lunch, it was appreciated!

-Construction updates: Construction is ongoing and there is a chance that the building will be finished in late Jan/early Feb!!!

-Apologies to Meadow Ridge residents for traffic backups from drop off lines.

-SOL scores have improved in all areas

-15 minutes of recess is mandatory this year

-We will have full day K classes next year

5. Committee Reports:

a) Assemblies: Susan Hardesty-working on getting some assemblies

b) Baby Shark Tank/Student Showcase: VACANT

c)Beach Bash: Allison Kimnach, Cara Dillard-No Report

d)Beautification: Ashley Cizerle/Minna Amuial-freshened up flower pots in the front of school, flower pots have been moved to the courtyard, and we will add new pots to the parent drop off area. Please water the plants when you enter the building. Were asked to form a larger committee/garden club to maintain the grounds once VBCPS stops weeding etc.

e)Bingo: Ashley Cizerle and Meagan Thrift-Changes are coming: Food will be served from 5:30-6:00 and only 400 people may attend. Looking for a 3rd chair, committee members and will do the beach clean- up day as a service project.

f)Box Tops: Lisa Flanagan-Going digital, download the ap and scan receipts-no more clipping box tops. NEW- AMAZON SMILE account

g)Destination Imagination: Jenny Sessoms-TRY DI night on Sept 27. There are some returning teams, but all must do online registration from 9/1-30

h)eDirectory: Ann Lee-a computer will be at open houses for people to register

i)Field Day: Annie Myers/Lindsay Ballard-No Report

j)Gull Gift Shop: Natasha Russell, Cara Dillard, Wanda Wilson-Need committee members, asked to revamp the "free shopping program"

k)Halloween Costume Parade: Ashley Knox, Sarah Winstead-Working on a new parade route…..it is going to be so much fun!

l)Lost and Found: Alison Hron: Will pick up lost and found items for donation on the Fri after report cards to donate to CHKD. Will attempt to return all labeled items to their owners. Please LABEL your child's jackets, hats, gloves, umbrellas, lunch boxes, water bottles, etc

m)Math Night: Ashley Knox: Shore Drive Food Lion on Nov 14

n)Military Liaison: Jamie Oyelow- Has access to Fort Story youth center and will post/distribute paper copies of all events

o)Moving On: Erin Collins, Teri Miller, Susan Wilson-No Report

p)Reflections: Marlene Patterson-THEME: Look Within, entries are due Oct 4 and reception on Oct 24 and she would love help with the reception

q)Room Liaison: Keleigh Chepy-Still collecting room parent contact info. Orientation will be Sept 25 at 9:30am and email communication will be sent out through room parents.

r)Savings for Seagulls: Katie Oakley-No report

s)Seagull Circle: Melissa Foglia, Melissa McCormack-Letter will go out in 2 weeks, and sponsorships will be collected until Nov 8. If you know of a business, please share Seagull Circle info with them

t)Scholarship: Emilie Templeton/Allison Kimnach-No Report

u)Silver Graphics: Carolyn McCallister-No Report

v)Spirit Wear: Lauren Kirkpatrick/Ashley Knox-There will be JBD accessories for sale this year: Cups, stickers, bracelets, and dog tags (all items between $2-$4). New t-shirts will be sold later this year.

w)Staff Appreciation: Teri Miller-Stocking teachers lounge with coffee, tea and candy and will be doing treats throughout the year to keep teachers smiling.

x)Valentine's Skating Party: Natasha Russell, Becca Schuster-Skating rink has been reserved for Feb 13, and a contract is in the mail.

y)Volunteer Coordinator: Ann Lee-No Report

z)Website: Ann Lee-Plan to keep the website very up to date with good info for parents to reference.

6. Looking Ahead:

a) Please wear a PTA lanyard at events: they are located in the PTA office (outside of cafeteria)

b)PTA mailbox is now located in the long island in front of Mrs. Gabriel's desk in the office.

c)Bingo would like a 3rd chair to help with the event.

d)Open house nights Mon/Tues/Thurs: volunteers are needed to pass out magnet calendars, to sign up members, etc.

7. Adjourn meeting\_\_\_\_10:19 am

Submitted by Susan Wilson, JBD PTA Secretary

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lauren Kirkpatrick, JBD PTA President

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_