John B. Dey Elementary School Parent Teacher Association

1900 N. Great Neck Road Virginia Beach, VA 23454

[www.jbdpta.com](http://www.jbdpta.com)

**Minutes for Tuesday, November 12, 2019 Exec Board Meeting**

**Time of Meeting: 9:30am**

**Meeting to be held at: Maker's Space in Library**

**Agenda Items**

1. Call to Order: \_\_9:32\_\_am

 2. In Attendance: Lauren Kirkpatrick, Jeannie Gray, Susan Wilson, Lisa Flanagan, Keleigh Chepy, Ashley Cizerle, Susan Hardesty, Marlene Patterson, Carolyn McCallister

 3. Approval of October Meeting Minutes

 Motion: Keleigh Chepy

 Second: Ashley Cizerle

 The motion passed and the minutes will be filed with our records

 4. Officer Reports

 a) President: Lauren Kirkpatrick

 -Volunteers of the Month-Marlene Patterson, Ashley Knox, Sarah Winstead

 -Thank you to everyone who worked on committees or events this month!

 -A special shout out to Jamie Oyeowlo for putting on an amazing Veteran's day event. The TRADOC band from Ft. Eustis played music during lunches, and it was really nice.

 -Check the storage shed before buying items for your events: Potters Self Storage Unit 775 (please email Lauren for the gate code and combination lock code). We are paid up through Feb, and hope to move to a permanent location at JBD soon.

 -If you need help advertising an event, please send Lauren a write up for Facebook, **Website**, Seagull Focus (by Wed to go out on Fri)

 b) Treasurer: Jenny Sessoms (reported by Lisa Flanagan)

 Starting balance\_\_\_$28,100.38\_\_\_

 Ending balance \_\_\_$27, 838.21\_\_

 c) VP Programs: Jeannie Gray

 -Fall programs except for Spanish have wrapped up, and Kindness Club is on-going.

 -Registration for Winter Programs will be from Dec 7-21 (at 5:00pm).

 -Kindness Club is doing a Thanksgiving Drive for "For Kids" now until Nov 20.

 d) VP Membership: Erin Collins- Currently we have 451 members. National and VA PTA dues have been paid. All PTA board members need to join the PTA.

 e) Secretary: Susan Wilson- Please sign in on the attendance sheet. Ashley Cizerle will be filling in to take notes at the board meeting on 12/12.

 4. Principals’ Report: Mrs. Bianchi

 -No Report

5. Committee Reports:

 a)After School Programs- See VP programs report

 b) Baby Shark Tank/Maker's Space-TBD

 c)Beautification: Ashley Cizerle/Minna Amuial-Holiday Décor will be put up the 1st week of Dec. Would love donations of white lights, garland, ornaments by Dec 4.

 d)Bingo: Ashley Cizerle, Meagan Thrift, Lisa Flanagan-JBD Clean the Bay Day Nov. 16 from 10:00am-Noon (need 75-80 volunteers to be eligible for Disney ticket rewards) with a RAIN DATE OF 11/23. They are in need of a bathroom scale to weigh the trash bags at the end of the event.

 e)Box Tops: Lisa Flanagan-Please scan your receipts and USE AMAZON SMILE, a reminder will go out before Black Friday for holiday shopping.

 f)Destination Imagination: Jenny Sessoms-No Report

 g)eDirectory: Ann Lee-No Report

 h)Field Day: Annie Myers/Lindsay Ballard-No Report

 i)Gull Gift Shop: Natasha Russell, Cara Dillard, Wanda Wilson-No Report

 j)Halloween Costume Parade: Ashley Knox, Sarah Winstead-No Report

 k)Lost and Found: Alison Hron- Will pick up lost and found items for donation on Fri 11/15, and Jeannie Gray will take them to "For Kids". Will attempt to return all labeled items to their owners on Thursday.

 l)Math Night: Ashley Knox: Shore Drive Food Lion on Nov 19 from 5:00-7:00

 m)Military Liaison: Jamie Oyelow-No report

 n)Moving On: Erin Collins, Teri Miller, Susan Wilson-No Report

 o)Reflections: Marlene Patterson-Winning entries will be dropped off for city wide judging on Thursday.

 p)Room Liaison: Keleigh Chepy-If you would like a blurb sent out to room parents, please type up exactly what you want sent out.

 q)Savings for Seagulls: Katie Oakley-Sign up for Harris Teeter/ Kroger

 r)Scholarship: Emilie Templeton/Allison Kimnach-No Report

 s)Seagull Circle: Melissa Foglia, Melissa McCormack-Extended by 1 week. As of now, we have collected $6,476. If you have a business, or a business contact for a donation, please refer connections to Melissa Foglia. The banner will go to print on Monday.

 t)Silver Graphics: Carolyn McCallister-Last day for online orders with free shipping to school is 11/13. After that day, you can still order online, but you will have to pay shipping and your order will go to your house. She would love help sorting and delivering orders on 12/2.

 u)Spirit Wear: Lauren Kirkpatrick/Ashley Knox-Last day to do online orders was 11/8, and they are considering a 2nd run on spirit wear later in the school year.

 v)Staff Appreciation: Teri Miller-No Report

 w)Valentine's Skating Party: Natasha Russell, Becca Schuster-No Report x)Volunteer Coordinator: Ann Lee-No Report

 y)Website: Ann Lee with help from Jenny Sessoms-No Report

6. Looking Ahead:

 a) Please wear a PTA lanyard at events: they are located in the PTA office (outside of cafeteria)

 b)PTA mailbox is now located in the long island in front of Mrs. Gabriel's desk in the office and is labeled PTA.

 c)Help is needed for upcoming events: Silver Graphics, Clean the Bay Day (Contact Bingo Chairs), Math Night, and Gull Gift Shop.

 d)Please pick up Halloween décor from the PTA office.

7. New Business:

-Susan Hardesty is looking into a possible Assembly: the VA Ballet performance of Swan Lake. To get a special price for 2 performances, we need to book them by Dec 1.

8. Adjourn meeting\_\_\_\_10:04 am

Submitted by Susan Wilson, JBD PTA Secretary

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lauren Kirkpatrick, JBD PTA President

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_